

## Frequently Asked Questions: JAB Annual Conference and JAB-IAB Fellowship

### **On JAB & the annual conference**

- What is JAB?

The Japan Association for Bioethics (JAB), established in 1988, is one of the oldest and the largest associations in bioethics field in Japan. JAB currently has about 1500 members from various disciplines. It has held an annual conference since its founding. The Association has also hosted six international conferences and workshops over the past 30 years. In 1991, the JAB began publishing its first academic journal “SEIMEI-RINRI (Bio-ethics).”

- When (and Where) will the next JAB annual conference take place?

The 33<sup>rd</sup> annual conference will be held on December 27th to 28th, 2021, at Mita Campus of Keio University, located in central Tokyo (Keio University URL: <https://www.keio.ac.jp/en/>).

- How do I get to the conference place?

Keio University Mita Campus is accessible from either of the two international airports within one hour. From Narita Airport, take Keisei Sky-liner to Nippori station and transfer to JR Yamanote line to get to Tamachi station, the nearest train station to the campus. From Haneda Airport, take Keikyu Airport Limited Express to Sengakuji station and transfer to Toei Asakusa Line to get to Mita station, another closest station to the campus. See <https://www.keio.ac.jp/en/maps/mita.html> for more information, including maps and alternative routes to the campus.

### **On JAB-IAB Fellowship Fund & Awardee's obligations**

- What is the JAB-IAB Fellowship Fund?

The JAB-IAB Fellowship Fund is established for the purpose of enhancing international exchange and collaboration between International Association of Bioethics (IAB) and Japan Association for Bioethics (JAB) members in 2019. The JAB-IAB Fellowship Fund is paid in full by JAB, and invites one of IAB's members to attend the annual JAB conference.

- What JAB-IAB Fellowship Fund provide?

The awardee of the JAB-IAB Fellowship Fund will be paid the amount of 300,000 JPY (approximately 2,800 USD depending on exchange rates). In addition, the conference registration fee will be waived for the awardee.

\* Due to COVID 19 pandemic, this year's JAB conference may be held on line. The registration fee will be waived for the awardee, but no fund will be paid, in case the awardee is going to attend the conference remotely. The awardee will be informed of our decision regarding the conference format (whether real or online) later.

- When will the funds be provided?

In principle, the fund will be paid in cash to the awardee following completion of participation at the JAB conference with a signed receipt by the awardee.

- Who is eligible to apply?

To be eligible for the JAB-IAB Fellowship Fund, applicants must meet the following requirements and agree in writing to the following conditions.

- 1) Applicants must be current IAB members in good standing.
- 2) All IAB members are eligible, but special consideration will be given to those who received their doctorate or professional degree within the past 5 years.

- How can I apply the JAB-IAB Fellowship Fund?

Applicants must submit the application through Google Forms (<https://forms.gle/iDj3bxYtWtX5HiRRA>). An abstract of your presentation in 300 – 500 words is needed for the application.

- When is the deadline for applications?

The submission deadline is 23:59 JST Tuesday, June 1st, 2021.

- When will the awardee be announced?

The awardee will be announced by July 31st, 2021. The selection committee will directly notify the result to the IAB Board first, and then the applicant. Notification to applicants will occur in writing following IAB Board notification. JAB aims to provide applicant notification within 2 months from the submission deadline.

- What are the obligations of the awardee?

The awardee of the JAB-IAB Fellowship Fund is obliged to:

- 1) Present a 20 minutes paper at the 31st annual JAB conference in English.
- 2) Chair a 2-3 hours session in English at the same JAB conference, including speaker introductions, moderating the session and Q & A. Please prepare chair's own questions for each speaker in case that there are only a few questions from the audience.
- 3) Submit a short report (500-word limit) to the IAB Board of Directors and the JAB Boards of Director within 30 days after the conference's end. The report should indicate how the experience attending the JAB conference might be useful for the awardee's future research, teaching, or other professional activities.

#### **Other referential information for applicants**

- Who reviews my applications?

All application forms will be reviewed either solely by the committee for international collaboration of JAB, or jointly by the committee for international collaboration of JAB and a selected member of IAB.

- What are the criteria of evaluation?

Evaluation of applicants will be based on the caliber of the submitted abstract, and its relevance to attendees at a future JAB conference. In addition, high marks will be granted for original and well-reasoned submission.

- Does the fund have the limitation of purpose for usage?

The fund is designated for purpose of reimbursed expenses associated with preparing for and attending the 33<sup>rd</sup> annual JAB conference, including: 1) travel expenses (flight and ground transportation), 2) accommodation and travel expenses in Japan, 3) international travel insurance fee, 4) other necessary expenses related to participation at the intended conference at the approval of JAB's international committee.

- Do I have to submit receipts or payment details?

No. The awardee does not need to submit any receipts or payment details.

- Do I have to book my flights and accommodations?

Yes. The booking of flights and accommodations etc. must be made by the awardee

himself/herself.

- Who can I contact, if I have questions related to the JAB-IAB Fellowship Fund?

If you have any questions, please contact the Committee for International

Collaboration of JAB office: [international@ja-bioethics.jp](mailto:international@ja-bioethics.jp)